



## **Title II, Part A Private Nonprofit Schools**

# **Campus Needs Assessment and Program Development Plan**

**2019-2020**

Please complete the following Needs Assessment and Program Development Plan and submit to the Houston Professional Development Manager, Brian Brown, [brian.brown@catapultlearning.com](mailto:brian.brown@catapultlearning.com)

HISD requires all private nonprofit schools to complete a professional development plan to ensure federal programs meet the needs of students in increasing student academic achievement.

**School:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Enrollment:** \_\_\_\_\_

**Private School Official/Primary Contact:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_



**Needs Assessment:**

1. Identify your students' academic needs and provide appropriate data for support. Prioritize needs, with most significant as #1.
2. Provide a summary of the needs in the past school year (2018-2019) and the professional development activities that addressed those needs. Identify services or activities that require continued sustained training for 2018-19 school year.
3. Identify your teachers' professional development needs as related to improving your students' academic achievement.

**Programs and Services:**

4. Describe the program, services, or other activities you would like to implement to address these identified needs. To the extent possible, include estimated costs of programs and services. Prioritize programs and services as related to meeting the needs noted above.



5. Describe how these services and programs will contribute to improving student academic achievement.

**Goal Setting:**

6. Write a suggested performance goal for your identified need and planned activities.  
(EXAMPLE: For an identified need in reading: “By May 2020, students participating in planned activities will increase their reading scores by \_\_\_ %.” For an identified need to enhance instruction in differentiated learning: “All teachers participating in the professional development will include differentiated learning practices in their daily instruction.”)

**Evaluation Plan:**

7. Describe the formalized plan for determining the extent to which the goal was achieved.

**Private Nonprofit School Official:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## Requests for School Faculty Participation

Professional Development Activities	Number and Class of Attendees	Place and Date	Identify PD Need Addressed by This Activity (1-3) with Explanation	Cost Breakdown Categories and Totals (e.g., airfare, stipends, speaker fee, etc.)